

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

February 16, 2012

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, February 16, 2012, at 11:00 a.m.

Members Present:

John Hairston, Chairman

Derek Gibbs, Vice-Chairman (attended through Agenda Item 2)

Lynn C Patrick

Thomas A. Wicker

Members Not Present:

Rodney Pearson

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, Internal Services Division Director

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jimmy Webster, Strategic Services Division Director

Donna Nead Rogers, Special Assistant Attorney General

Jay White, Information Security Division Director

Laura Pentecost, Data Services Division Director

Roger Graves, Telecomm Services Division Director

David Johnson, ITS Business Manager

Teresa Washington, ISS Technology Consultant

Stephen Houston, ISS Technology Consultant

Creston Burse, ISS Technology Consultant

Donna Hamilton, ISS Technology Consultant

Debra Spell, ISS Technology Consultant

Renee Murray, ISS Technology Consultant

Tina Wilkins, ISS Technology Consultant

Gary LeBlanc, ISS Technology Consultant

Rhonda Allen, Strategic Services Division

Caren Brister, Strategic Services Division

Kevin Gray, Strategic Services Division

Gina Sullivan, Internal Services Division

Leslie Swilley, Internal Services Division

Others Present:

Domenico Parisi, Mississippi State University nSPARC

Steve Grice, Mississippi State University nSPARC

Jonathan Wilson, University of Mississippi Medical Center MedCom

Marshall Burgess, University of Mississippi Medical Center MedCom

Donna Norris, University of Mississippi Medical Center MedCom

Tim Ragland, Mississippi Department of Human Services

Cindy Greer, Mississippi Department of Human Services

Mike Gallarno, Mississippi Department of Human Services

Cheryl Joiner, Mississippi Department of Human Services

Valeria O'Neal, Mississippi Department of Human Services

Jackie Surrell, Mississippi Department of Human Services

Rick Moore, Mississippi Attorney General's Office

David Pitcock, Mississippi Department of Finance and Administration

James White, Mississippi Department of Finance and Administration

Bill Bevil, SAP

Carlton Rice, SAP

Charlie Evers, Mississippi Department of Education

Cedric Morgan, Mississippi Department of Education

Karen Newman, The Clay Firm

Janice Fitzgerald, CSpire Wireless

Jennifer Hinman, CSpire Wireless

Mark Hollingsead, Ciber

Scott Cook, AT&T

Gayle Price, AT&T

Jerry Fortenberry, AT&T

Ken Jones, Pileum

Thad Gilder, Logista

John Hairston called the meeting to order, and introduced Gina Sullivan to lead the Pledge of Allegiance to the United States Flag. Gina Sullivan led the audience in the Pledge of Allegiance. Guests introduced themselves.

Agenda Item No. 1: John Hairston directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on January 19, 2012.

On motion by Lynn Patrick and second by Tom Wicker that the minutes of the January 19, 2012 meeting be approved as written:

Motion carried; unanimously.

Agenda Item No. 3: Donna Hamilton and Jonathan Wilson, Director of Emergency Services, presented an overview and request to issue RFP No. 3679-39521 for the development and implementation of a Mobile Tele-Assist System (MTAS) for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER – MED-COM DIVISION (UMMC)**. The staffs of ITS and UMMC jointly request approval to publish RFP No. 3679-39521 for the development and implementation of a Mobile Tele-Assist System (MTAS) for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER – MED-COM DIVISION (UMMC)**.

On motion by Lynn Patrick and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 2: Ravaughn Robinson, Dr. Domenico Parisi, nSPARC Director, and Dr. Steve Grice, Assistant nSPARC Director, presented Project No. 39693, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of hardware, software, and professional services to expand capacity at the National Strategic Planning & Analysis Research Center's data center and to establish continuity of operations and disaster recovery capacity at a facility in Jackson, Mississippi. The staffs of ITS and MSU jointly recommend approval of the exemption request at a total estimated 5-year

lifecycle cost of \$1,980,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

John Hairston recused himself from voting and left the meeting for the duration of this agenda item.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved, with the requirement that the staffs of ITS, MSU and nSPARC explore leveraging the State Data Center and the MissiON network to the fullest extent possible to provide cost savings and efficiencies when establishing continuity of operations and disaster recovery capacity in the Jackson area:

Motion carried; unanimously.

Agenda Item No. 4: Debra Spell presented an overview and request to issue Letter of Configuration (LOC) No. 39564-3671 for the acquisition of consulting services to support the Mississippi Automated Child Welfare Information System (MACWIS) for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly request approval to publish LOC No. 39564-3671 for the acquisition of consulting services to support the Mississippi Automated Child Welfare Information System (MACWIS) for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Teresa Washington and Rick Moore, IT Director, presented the recommendation for RFP No. 3356-39617 for the continuation of the Agreement with Ciber, Inc.

for the implementation of the Case Records Information Management & Exchange System (CRIMES) application for the **MISSISSIPPI ATTORNEY GENERAL'S OFFICE (AGO)**. The staffs of ITS and AGO jointly recommend the continuation of this Agreement with Ciber in an amount not to exceed \$615,000.00 for the implementation of the Case Records Information Management & Exchange System (CRIMES) application. With this continuation, the revised total not to exceed lifecycle cost of this project is \$1,854,680.00.

On motion by Lynn Patrick and second by Tom Wicker that the staff recommendation be approved, with the requirement that the staffs of ITS and AGO mutually agree upon how best to fully leverage the state's existing infrastructure, including the State Data Center and the technology resident at the AGO, to effectively and efficiently house the CRIMES application:

Motion carried; unanimously.

Agenda Item No. 6: Donna Hamilton presented the recommendation for RFP No. 3528-39643 for a Change Order to the Agreement with SAP to purchase Central Process Scheduling and Test Data Migration Server software and for RFP 3626-39643 for a Change Order to the Agreement with SAP for services to implement Identity Management for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend approval of this Change Order Request in the amount of \$725,209.96, to provide Central Process Scheduling and Test Data Migration Server Software. The staffs of ITS and DFA further request approval to acquire services for the implementation of Identity Management in the amount of \$1,986,135.98.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Donna Hamilton and Charles Evers, MDE SLDS Project Director, presented the evaluation and recommendation of proposals received in response to RFP No. 3662-39005 for the acquisition of software and services for the design and implementation of a Data Warehouse/Business Intelligence Solution for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend the selection of eScholar LLC as lowest and best vendor responding to RFP No. 3662-39005, to provide software and services for the design and implementation of a Data Warehouse/Business Intelligence Solution, at a total 5-year lifecycle cost not to exceed \$2,346,047.07.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 9 regarding verification of Quorum for the next ITS Board Meeting scheduled for Thursday, March 15, 2012.

On motion by Tom Wicker and second by Lynn Patrick that the following per diem and expenses be approved:

Derek Gibbs - per diem and expenses for 1 day;

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John Hairston - per diem and expenses for 1 day;

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Lynn Patrick - per diem and expenses for 1 day;

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Tom Wicker - per diem and expenses for 1 day;

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Motion carried; unanimously.

There being no further business, the meeting was adjourned by John Hairston.

John Hairston, Chairman

Derek Gibbs, Vice-Chairman